

### **Absences**

On-time daily attendance is mandatory for students to benefit to the fullest from the instructional program. The district recognizes, however, that there are situations that dictate a student's absence. Therefore, in accordance with district guidelines, absences may be excused for the following reasons:

- Doctor's appointment
- Death in the family
- Religious commitment
- Extenuating circumstances, as agreed to by the administration prior to the absence
- Approved school activities
- Student Illness, Accident and/or Injury

*It is the parent or guardian's responsibility to notify the school and submit appropriate documentation when the student is absent. In the event of a student illness, accident and/or injury a parent verification note will be allowed for up to 5 school days for the school year. Notification shall be made to the attendance office as soon as possible **but not later than one school day after the date of absence.***